

Standard Cleaning Checklist

Name: _____ Staff: _____ Date: _____
 Comments: _____

BEDROOM(S)

- Ceiling fans, vents (exterior) & light fixtures dusted*
- Bed made & changed (if fresh linens are provided)
- Window sills, blinds, tracks & lock ledges dusted & wiped clean
- Furniture, mirrors, frames & accessories dusted & cleaned*
- Upholstered furniture vacuumed
- Lamps cleaned & lampshades dusted
- All surfaces & points of contact dusted & cleaned
- Door knobs & switch plates cleaned & disinfected
- Molding & corners dusted
- Trash emptied - trash bag replaced (if provided)
- Floors/carpet &/or rugs vacuumed
- Floors steam cleaned &/or mopped

OTHER ROOMS, HALLWAYS & CLOSETS

- Ceiling fans, vents & light fixtures dusted*
- Upholstered furniture vacuumed
- Window sills, blinds, tracks & lock ledges dusted & wiped clean
- Picture frames & mirrors dusted
- Furniture, mirrors, frames & accessories dusted & cleaned*
- Lamps cleaned & lampshades dusted
- Door knobs & switch plates cleaned & disinfected
- Table tops & desks dusted & wiped clean
- Laundry ensuite wiped & floor washed
- All surfaces & points of contact dusted & cleaned
- Molding & corners dusted

*height restrictions apply

OTHER ROOMS, HALLWAYS & CLOSETS CONTINUED

- Trash emptied - trash bag replaced (if provided)
- Floors/carpet &/or rugs vacuumed
- Floors steam cleaned &/or mopped

BATHROOM(S)

- Ceiling fans, vents (exterior) & light fixtures dusted*
- Window sills, blinds, tracks & lock ledges dusted & wiped clean
- Cabinets wiped clean (outside only)
- Mirrors & outside of medicine cabinet cleaned
- Tub & shower area scrubbed and washed
- Shower tiles cleaned
- Shelves & frames dusted & wiped clean
- Door knobs & switch plates cleaned & disinfected
- Soap dish & toothbrush holder cleaned
- Vanity top cleaned - items removed & replaced
- Faucet & sink cleaned & sanitized
- Toilet scrubbed & washed (including base & behind)
- Furniture, mirrors, frames & accessories dusted & cleaned*
- Fixtures polished & shined
- Molding & corners dusted
- All surfaces & points of contact dusted & cleaned
- Trash emptied - trash bag replaced (if provided)
- Floors/carpet &/or rugs vacuumed
- Floors steam cleaned &/or mopped

KITCHEN

- Ceiling fans, vents (exterior) & light fixtures dusted*
- Window sills, blinds, tracks & lock ledges dusted & wiped clean
- Cabinet fronts cleaned
- Outside of hood vent cleaned
- Microwave cleaned (exterior/interior)
- Small appliance exteriors cleaned (interiors upon request)
- Countertops & backsplash wiped (all items removed & replaced)
- Faucet & sink cleaned and sanitized (dishes upon request)
- Outside of stove & top of range cleaned
- Outside of dishwasher cleaned
- Outside of fridge cleaned
- Kitchen table cleaned & organized
- Kitchen chairs/stools cleaned
- Furniture, mirrors, frames & accessories dusted & cleaned*
- Door knobs & switch plates cleaned & disinfected
- All surfaces & points of contact dusted & cleaned
- Molding & corners dusted
- Trash emptied - trash bag replaced (if provided)
- Floors/carpet &/or rugs vacuumed
- Floors steam cleaned &/or mopped

BASEMENT, ATTIC & GARAGE

Everything included in other rooms, hallways & closets plus:

- Storage boxes & containers dusted & wiped cleaned
- Storage cabinets & shelves dusted & wiped clean
- Tools & equipment dusted
- Hooks & racks dusted

6 Point Safety Check

Stove/Oven Off
 Door Locked
 Alarm Set

Windows are closed
 All faucets are off
 Pets are safe

Signed: _____ Inspected: _____ Thank you for your business! Please recycle me :)